

Do-It-Yourself IEP Audit

Present Levels aka SUMMARY OF PRESENT LEVELS OF ACADEMIC ACHIEVEMENT AND FUNCTIONAL PERFORMANCE		
	Meets expectations?	Notes:
Adequate description of what is currently happening		
Includes information on curriculum (yes you can ask that a team name the curriculum here)		
Includes parent input		
Includes strengths		

Goals

aka MEASURABLE ANNUAL GOALS

	Meets expectations?	Notes:
Aligned with needs identified in the evaluation		
Includes numeric baseline data		
SMART - specific, measurable, achievable, realistic, timely		
Amount of growth expected is reasonable		
Relevant to the needs described in present levels		
Outcome is clear, numeric, and same data point as listed in baseline		

Services

aka SERVICE SUMMARY

	Meets expectations?	Notes:
Aligned with goals		
Location is specified (this matters because it shows the amount of time removed from general education peers)		
Time listed is sufficient to allow progress toward goals		

Accommodations

	Meets expectations?	Notes:
Aligned with needs identified in evaluation		
Home/school communication plan is included (if necessary)		
Test accommodations are specified		

Extended School Year

aka SPECIAL EDUCATION SUMMER SCHOOL

	Meets expectations?	Notes:
Is addressed using data		
Offer is clear (where, when, how much)		

Recovery Services

aka COVID MAKE-UP SERVICES

	Meets expectations?	Notes:
Is included in the IEP and addressed using data		
Offer is clear (where, when, how much)		

IEP Progress Notes

aka UPDATES ON GOAL PROGRESS

	Meets expectations?	Notes:
Shared at report card time		
Includes numerical data for each update		
Shows progress during the year		